

Prospector Cataloging/Reference Committee Charge **Revised 02/4/2016**

Established: October 1999

Type of Committee: Standing Committee

Charge: The Prospector Cataloging/Reference Committee will examine matters related to bibliographic and display issues within the Prospector system. Purview of the Committee includes: indexing standards, catalog display issues, matching algorithms, overlay tables, and precedence tables. Within its purview, the Committee will resolve problems and determine best practice recommendations for Prospector member institutions. Committee meetings will provide the opportunity for Alliance staff to provide updates about Prospector, resource sharing software, and special initiatives. It will also provide a space for committee members to share cataloging expertise on new developments, consortially-purchased packages and products, and special projects.

Frequency of Meetings: Quarterly

Membership: Prospector Libraries may appoint one member each to serve on the Committee. A Chair of the Committee will be chosen by the Committee from the Committee membership to serve for a term of two calendar years. A Recorder of the minutes of Committee meetings will be chosen by the Committee from among the Committee membership to serve for a term of one calendar year. Chair and/or Recorder vacancies in office will be filled by the Committee as needed for the duration of the vacated terms.

Communication of the Committee minutes: Minutes of the meetings will be posted on the Prospector Web site.

Background: This Committee replaces the Prospector Cataloging/Reference Delivery Task Force formed to develop Prospector policies and procedures through September 1999.

Created on 08/16/99; revised 02/4/2016