Prospector Document Delivery Committee
Wednesday, October 15th, 2014

In attendance at the Alliance:
Patricia Anderson (CO School of Mines), David Britt (Arapahoe LD), Dick Bryant (CU), Ryan Buller (DU), Phillip Challis (Auror PL), Yessa Hargono (CO State Pubs), Tami Hoegerl (Health Sciences), Tina Jayroe (Aurora PL), Michelle Kyner (DU), Rose Nelson (Alliance), Meg Remple (CC), Sarah Vaughn (UNC), Sharon Walker (CLiC), Gayle Yeo (Mamie Dowd Eisenhower)

In attendance remotely:
Marcie Beard (CO Mountain College), Becky Bernal (CO Mesa), Crystal Bollman (Poudre River PLD), Brandon Cole (Marmot), Matt DeCesaro (CSU-Pueblo), Doug Flint (Auraria), Lori Gentrup (Loveland PL), Jennifer Hoffman (Denver PL), Sally Lajoie (CSU-Pueblo), Dianne Levin (Eagle Valley LD), Cristi MacWaters (CSU), Janet Markley (Longmont PL), Jennifer Marks (Longmont PL), Lander McLees (Regis), Carla Myers (UCCS), Karen Neville (CO Christian), Jo Norris (Vail PL), Darlene [Oliver?] (Loveland PL), Brenna Philbrick (Wyoming), Tammy Poquette (Marmot), Franca Rosen (JeffCO PL), Cathy Silbert (Longmont PL), Pat Stockbridge (JeffCO PL), Jimmy Thomas (Marmot), Tiffanie Wick (Western State)

1. Announcements
   a. Rose reviewed the statistics distributed at the meeting and online. If you are receiving a Java error when trying to access Prospector statistics, you may need to add the website to the security tab in Java.
   b. Colorado School of Mines will be migrating to Alma and is scheduled to be live on the new system in mid-2015. In preparation for the change, III will be removing Mines records from Prospector. They will come back into Prospector after the migration is complete.
   c. The central server was upgraded to Millennium 2014. This should allow pass-through searching from a local WebPAC to the Encore version of Prospector, as long as the local site is also on release 2014. The upgrade may also help with some pickup location problems for Denver Public.
   d. The recent Rocky Mountain Regional Innovative Users Group meeting was a success and the organizers hope to continue holding it on a regular basis.

2. Marmot Announcements
   a. Marmot is meeting with III about making changes to their ptypes to enable circulation with Mobius.
   b. Buena Vista will be joining Marmot soon; they will not be part of Prospector.

3. Prospector/Mobius peer-to-peer updates
   a. Mobius has not been lending any AV materials to Prospector patrons so far, but they're preparing to do so. They will proceed slowly.
   b. Delivery times have improved. CLiC is working on adding delivery stop codes to the courier slip maker to make it easier to find the library you're sending to.
   c. The green wrappers on Mobius items were discussed. The wrappers can be confusing because they show Mobius circulation policies that don't apply to Prospector patrons, and they show the patron name when that is not always desirable. However, the wrappers do show the full name of the owning library which makes returns easier.
   d. Concerns about invoicing for Mobius materials were discussed. Many libraries are concerned about the proposed invoicing process that would involve a $120 replacement charge and billing for every individual item. The Prospector practices for billing have worked well and the

group would like to extend those to Mobius items if possible. Rose will contact Mobius to ask for a compromise as well as clarification about timeframes and replacement policies.

4. 2013 Long Overdue reconciliation
Please submit your list of items due in 2013 to David as soon as possible.

5. Prospector everywhere
Prospector records are now being exported on a regular basis, and the records can be harvested from an FTP server into a local discovery system such as Summon or Ebsco Discovery. The CU Health Sciences discovery layer was shown as an example.

6. Best Practices – please consider Mobius-related updates for future discussion.

7. Rose received a question about a paging slip produced for an item that was checked out. Many libraries have their systems set so paging slips do not print for checked out items, but occasionally one may still be printed. This could be related to the hold being moved from an available copy to a checked-out copy within the same library; or it may be caused by the Prospector request being placed just before the item was checked out by a local patron. If the problem seems to be happening frequently, contact III.

8. Rose also received a question about Prospector items that arrive and either aren't in the patron's account at all, or don't have the barcode that appears in the patron's account. Usually nothing can be done with these items; they are sent back or circulated on-the-fly with the lending library notified of the situation.
   a. During conversations with Mobius, Rose learned about an override code that enables staff to place a new request through the Prospector catalog on a specific copy of a title. Sarah Vaughn has done limited testing of this process and it may be helpful for addressing the orphan item problem above. If you are interested in testing this as well, please contact Rose.

9. Rose passed out Prospector/Mobius bookmarks and marketing materials.

10. An attendee asked about items in courier totes that aren't banded and have no courier slip. Sharon indicated this may be a problem at the courier level and will check with them.

11. When emailing another library to do a shelf check, please make sure to include the barcode for the item.

12. When staff accidentally insert the wrong barcode in a virtual item record, is there any way to fix the record? Unfortunately no. There used to be a workaround for this, but III disabled it and indicated they would not bring it back.

Next scheduled meeting: Wednesday February 18th 2015, 10am – 12pm.

Notes submitted by Sarah Vaughn.