Prospector Document Delivery Committee Meeting
Wednesday, February 19th, 2014
Colorado Alliance Office

In Attendance: Mike McEvers (Colorado College), Carla Myers (UCCS), Gayle Yeo (MDE PL), Phillip Challis (Aurora Public), Yessa Hargono (CO State Publications), Amy Zimmer (CO State Publications), Patricia Anderson (Mines), Tami Hoegerl (UCD Health Sciences), Michelle Kyner (DU), Dick Bryant (CU), Karen Neville (CCU), Tina Jayroe (Aurora Public), Pam Healy (Arapahoe LD), David Britt (Arapahoe LD), Jennifer Hoffman (DPL), Rose Nelson (CO Alliance)

By Phone: Pam Stockbridge (JCPL), Becky Bernal (CMU), Brenda Philbrick (UWY), Keith Dedman (Marmot), Jo Norris (Vail), Becky Kramer (CMC Quigley), Tiffanie Wick (WSCU), Nathalie Crick (Pitkin), Ryan Buller (DU), Laurie Gomez (MCPL)

1. Announcements from Rose:
   a. Statistics reviewed (Fulfillment YTD & Database stats)
   b. Colorado ILL Conference May 1-2, 2014 at the Cheyenne Mountain Resort in Colorado Springs. Illiad preconference will take place in the morning on April 30th. Prospector preconference will be April 30th 1-4 p.m. Agenda will include Mobius (Steve Strohl), DPL Update (Jennifer Hoffman), CLiC and Courier update (Jim Duncan), Innovative update (Maruta Skujina), Prospector cataloging & display (Karen Neville)
   c. Encore update issues: still having difficulties with Encore showing up-to-date status information. Innovative fixed this in September (bib temp file was full), and again recently, but problems are happening yet again. Updating to Encore ES may help, but that isn't certain. Having some difficulty with the upgrade to Encore ES, Innovative is working on it.
   d. Authentication issues resolved: problem where patrons with more than first name last name in their accounts were having problems authenticating. Innovative applied a patch that fixed the problem.
   e. Mobius update: Courier has been worked out; Goodland, KS library will be a drop point; not yet sure how long it will take to move items between libraries; agreement to accept each other's packaging for the courier. Mobius and Prospector have agreed to accept each other's loan rules. Both Mobius and the Alliance have purchased the software needed; next steps will be substantial mapping work by Innovative.
   f. Loveland Public Library will be joining Prospector: Innovative site, one building; software ordered, moving forward.
   g. Alliance offering overview session for staff at libraries: Rose is happy to conduct Prospector training on-site, via webex, or via video for any libraries who want it.
2. DPL Update: soft go-live in mid-November. Still having some problems with NCIP. Also having problems with barcode numbers that overlap with Broomfield, Louisville, and Boulder item barcodes which is causing problems for self-check at Boulder, and problems at DPL. There are also questions about if it is causing problems at other libraries. Contact the loaning library if you have an item that doesn't match the paging slip or can't be checked out to the patron.
3. Marmot Update: DPL holds are not clearing in Marmot. Working with Innovative and DPL to resolve. Some libraries are considering moving to SkyRiver for cataloging. Englewood Public Schools have joined Marmot but will not be joining Prospector. Marmot purchased 3 clusters of McGraw Hill ebooks under the Douglas County Libraries ebook model. Marmot will be getting Overdrive metadata from Overdrive and no longer purchasing OCLC records. Vail PL is having problems with Bibliotheca self-check and Sierra and if anyone has experience with both, please contact them.
4. Update on Reconciliation process: most libraries are done, but a few need a few more weeks. There are a few dozen additional items that will be sent for searching soon.
5. Paging slip/list template updates – volume info & multi-item 'slips': Sarah Vaughn may have a fix for the volume info not appearing on slips for Sierra libraries. She is also testing an option for having two to three paging slips to a page. Look for information on the listserv in the next couple of weeks regarding template updates and centralizing templates.

6. Turn-around time of processing Prospector requests: update best practices to say that requests should be pulled or cancelled within 3 business days. Contact the Doc Delivery rep at the lending institutions if it is taking a long time to get specific holds pulled.
7. Tour of Prospector Staff website: https://www.coalliance.org/software/prospector/prospector-staff-resources Look here for Doc Delivery contacts, to sign up for the listserv, FAQs (from listserv archives), policies, best practices, codes, etc. Fulfillment stats can be accessed here (problems with Java update – see listserv for solution).
8. Hold Limits: local hold limits not trumping Prospector hold limits. Contact III if this is a problem. Discussed the potential of using patron types to set lower Prospector system hold limits for some patron types.
9. Visiting Patron checkout: Question about whether checkout to visiting patron is for the standard loan period, or for the 55 day period. UCCS & CC report that it checks out for 55 days and not all notices are sent; CCU sees standard loan periods in its testing with standard overdue notices appearing. Can allow your patrons to check out items at other locations even if you do not want to allow Visiting Patron checkout at your library (Marmot libraries make a plea that you do this).
10. Best Practices – any updates?: Add change about best practices for times to pull items. Add language to state that loaning library should be contacted prior to marking an item 'claims returned' if possible. If it isn't possible to contact the loaning library before marking 'claims returned' please contact them as soon as possible after.

Next meeting: May 21st, Colorado Alliance Office