

**Prospector Document Delivery Committee Meeting**  
**Wednesday, May 18<sup>th</sup>, 2011**  
**Jefferson County Public Library Service Center**

**Minute Taker:** Wendy Shortridge, Colorado School of Mines

Present: Harry Archer-Regis; David Britt-Arapahoe LD; Evelyn Jamerino-Auraria; Mary Katherine Katzer-Marmot Library Network; Tracey Lane-Colorado Christian University; George Machovec-Alliance; Christina Martinez-UCCS; Mike McEvers-Colorado College; Carla Myers-UCCS; Heather Ormsby-Boulder PL; Wendy Shortridge-Colorado School of Mines; Chris Steele-Regis; Sarah Vaughn-UNC; Amy Zimmer-Colorado State Publications

**Attended by Phone:** Marcie Beard-CMC; Becky Cramer-CMC; Nathalie Crick-Pitkin County PL; Keith Dedman-Marmot Library Network; Laurie Gomez-Mesa County PLD; Peggy Jojie-Mesa County PLD; Michelle Kyner-DU-Penrose; Cristi MacWaters-CSU; Nancy Osbahr-Poudre River PLD; Scott Pellegrini-CU-Boulder; Brenna Philbrick-Univ of Wyoming; Charlie Remy-Western State College; Jan Tankersley-Ft Lewis; Jimmy Thomas-Marmot Library Network

1. Introductions made around the table and via conference call.
2. The minutes were amended from February 16, 2011 to reflect correct attendance and approved.
3. Announcements (George)
  - a) Rose Nelson, Alliance not in attendance today due to jury duty.
  - b) George will be in Prague at a conference from May 20 – May 31.
  - c) Alliance Staff Changes: Alan Charnes is retiring in the next few months. No replacement has been announced yet. Jessica Branco Colati has resigned to take a new position in the Northeastern US.
  - d) Denver Public Library will be returning to the Prospector system within 3-4 months after cleaning out old records. The new DCB interface between Polaris and INN Reach should improve DPL's fulfillment capabilities.
  - e) On May 16<sup>th</sup> George met with Judith Anderson (director of Longmont Public Library) and members of her library board and a city council member to discuss their participation in Prospector. An overview of the system was provided and questions were answered. Further discussion among their funding agencies will be held to determine if they can afford joining.
  - f) Database Statistics Quarterly

1. Marmot statistics will go up to 1.2 million MARC records-5<sup>th</sup> largest cluster in system
2. 3 more Marmot libraries to be added
3. Counts are down at server level

g) DU-Penrose will move all of its collections to an offsite storage site (Hampden Center) by July 15. Prospector/ILL will be turned off in June. The Penrose Library renovation will take 18 months and only 20% of the collection will be returned to the library. Penrose Library will operate from the DU Student Center during the renovation. Weeding has consisted of 2<sup>nd</sup> copy duplicates only during the move.

#### 4. Upgrades to 2009B 1.3 and Encore 4.0

Innovative did not proceed with the Prospector upgrade 2009 B 1.3 due to problems with the Encore 4.0 upgrade. The biggest problem was with Z39.50 codes during the upgrade. The directories in the server filled up and stopped working, although Prospector Classic mode continued to function. The keyword index was corrupted beyond repair. New indexing work will be done on May 19.

New Encore 4.0 features:

- a) Google Book Store Editions preview feature appears in full record view
- b) May add a link to WorldCat in the future
- c) Minor changes to layout and formatting
- d) George will do a write up in Prospector News

#### 2009 B 1.3 Upgrade

- a) “Not needed after date” feature to come in new release

#### 5. Preview of Mobile Interface

- a) Unable to preview due to Z-connections not functioning
- b) Mobile interface is website, not an app
- c) Anyone with web browse on mobile can use
- d) Apps may come in the future

#### 6. Proposal to increase number of holds & checkouts possible in Prospector

Current number possible at the central level for holds & checkouts is 40. The number can be limited further at the local level. Pros and cons were discussed. The proposed number was set at 100 and the final decision will be made at the next meeting.

#### 7. Springer E-book procedures/documentation review

a) Revise documentation to match practice – Sarah Vaughn and Mike McEvers agreed to work on revisions.

b) Update list of Springer contacts

c) Fulfillment sites: Colorado College, UNC, CSU, DU

d) Question about timing of loaded MARC records and keeping requests online.

e) Rose will work with Marmot staff to establish contacts

**8. ERIC ED documents and requesting microfiche**

a) 90% of ERIC ED documents are digital, most are online in PDF format

b) After 2004, all ERIC ED documents online; prior to 2004, 70 % are online.

c) The remaining 30% are on microfiche but will not be digitized due to copyright issues.

d) In the full record view, Prospector now has a link that directs patron to Interlibrary Loan to request microfiche. Select “Request via Interlibrary Loan” underneath the publisher line.

**9. Regional Routing**

a) The courier has 2 sorting centers; Denver and Grand Junction.

b) George will be setting up groups and load balancing so that Western Slope requests can be fulfilled first by a Western Slope library and same for Front Range libraries.

c) Will be implemented in the next couple weeks to provide faster service and increase fulfillment efficiency

**10. Marmot Libraries Integration**

a) III input erroneous courier codes in Cohort 3, not completely fixed yet

b) Media cancellations issue resolving through staff training

c) Courier codes not on paging slips. Libraries having to print transit slips to find codes

d) Working on creating a standard paging slip, not there yet.

e) 34 buildings in the Marmot Library system. Make sure to send materials to branch patron requested from, not the patron’s home library.

**11. Documentation Needs**

a) Sarah will update replacement policy list

b) Prospector staff website-look for reminders there

c) barcode identifiers list needs to be updated

**12. Best Practices**

a) Revise INN-Reach reports best practices by combining #10 and #22

b) Need definition of reports

c) #19, include no bundling of Prospector Loan and Prospector Returns together. Keep loans and returns separate, even if to same library.

### **13. Other**

- a) Encore time-out function increases to ½ hour, not available in Classic
- b) Patrons logout after 5 minutes
- c) In transits messages with older dates problem resolved
- d) Prospector use down 11% for first time ever in Prospector history. Usage change traced to non-participation of DPL in the system.