

Prospector Document Delivery Committee Meeting
Wednesday, February 27th, 2013
Colorado Alliance Office

In Attendance: David Britt (Arapahoe LD), Dick Bryant (CU), Phillip Challis (Aurora Public), Kaila Coon (CCU), Doug Flint (Auraria), Tami Hoegerl (UCHSC), Michelle Kyner (DU), Tracey Lane (CCU), Rose Nelson (CO Alliance), Hanh Nguyen (Regis) Franca Rosen (JCPL), Sarah Vaughn (UNC), Bryan Wenger (Regis), Gayle Yeo (MDE PL), Amy Zimmer (State Publications)

By Phone: Patricia Anderson (Mines), Laura Barton (Mesa County), Marcie Beard (CMC), Becky Bernal (CO Mesa), Nathalie Crick (Pitkin County), Grace Herrera (Mesa County), Mary Katherine Katzer (Marmot), Margaret Kleszynski (CSU-Pueblo), Cristi MacWaters (CSU), Mike McEvers (CC), Carla Myers (UCCS), Nancy Osbahr (PRPLD), Shannon Person (UWY), Brenna Philbrick (UWY), Mary Pickens (Marmot), Theresa Spangler (CSU), Jan Tankersley (Fort Lewis), Tiffanie Wick (WSCU), Jo Norris (Vail)

1. Introductions made and George Machovec welcomed the group to the new Alliance meeting room. The meeting room is available for libraries to use if needed, contact Rose or George.
2. Announcements from Rose:
 - a. Statistics reviewed.
 - b. The Colorado ILL Conference will be April 17th – 19th at the Cheyenne Mountain Resort in Colorado Springs. Swift and ILLiad preconferences will take place on the 17th.
 - c. Denver Public Library has loaded some records into Prospector but all items are still Local Use Only. They are still facing some problems so can't go live yet.
 - d. Longmont Public Library is a Sirsi-Dynix Horizon system and will use a DCB box to transact with Prospector. They are doing training and should go live in March or April.
 - e. A Prospector FAQ page is now available at <http://prospectorkb.coalliance.org/kb/index.php?> Please try the site when you have questions about Prospector policies or procedures. If you're interested in adding material to the FAQ page, or in being an ambassador to new libraries joining Prospector, please contact Rose.
 - f. Prospector upgraded to Encore 4.2. The location limit is not working properly in Encore, III is aware of the problem, but the location limit does work properly in the Classic version of the catalog.
3. Marmot is seeing an ongoing issue with items that checked out to Prospector and have been returned but the records are busied and can't be cleared. Other libraries indicate they also see these and recommend changing the item status to @, then checking in the item again. This clears many of these problem records, and any that aren't cleared can be reported to III.
4. Please finish searching of the reconciliation list within the next few weeks so it can be finalized.
5. Observed problems/questions
 - a. MDE has been seeing odd item disappearance and reappearance from power-user accounts. The problem is specific to INN-Reach borrowing. Gayle will work more with Rose and III to seek a solution.
 - b. A library asked if a Prospector item could be kept for more than one patron at the same borrowing library. This is not feasible because the borrowing library can't see the hold queue to know if other patrons are waiting for the item, and many steps in the Prospector transaction process would be skipped.
6. Best Practices – some old language will be cleaned up, make sure instructions refer to positions rather than individuals.
7. Other – Some libraries are leaving the courier slip attached to the paging slip of a requested item, folding it all up and stapling it to the outside of the item for courier transit. Please don't do this as the important paging slip info may be lost. Also please insert the paging slip of a requested item inside the front cover, not in other places. David will look at updating a Best Practice to reflect these concerns.

Next meeting: May 15th, 2013, Colorado Alliance meeting room

Submitted by Sarah Vaughn

